Labeling System That Makes Unpacking Fast

Eight steps so each box lands in the right room and you know what is inside.

1. **Pick one color per room** ☐
   Colored tape or stickers on two sides of each box.
2. **Write the room on every side** ☐
   Don't label only the top, because boxes get stacked.
3. **Add a short contents list** ☐
   Three or four words on what's inside.
4. **Number every box** ☐
   Keep a master list in your notes app.
5. **Mark fragile boxes** ☐
   And mark which way is up.
6. **Label 'Open first'** ☐
   One or two boxes with sheets, towels and the kitchen basics.
7. **Tape a floor plan to each door** ☐
   Helpers will know where to put things.
8. **Take photos of the box list** ☐
   Keep a copy on your phone.